

DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
MEETING
Dorr Township Library
Date: October 9, 2017
7:00 P.M.

MINUTES

Meeting was called to order at 7:15 pm by Barb Gibson, Vice President.

Pledge of Allegiance: Was said.

Roll Call: **Present-** Barb Gibson, Marcia Brock, Sara Rydman, Tara McMillen, Jennifer Klug **Absent-** Rachel Vote. Elyshia Schafer, Library Director, was also present. One visitor.

Approval of the Agenda: Gibson motioned to approve the agenda, seconded by Brock. All yes, motion carried.

Approval of the Minutes: Motioned to approve the October 9, 2017 Minutes with corrections by Rydman, seconded by McMillen. All yes, motion carried.

Treasurer's Report: Brock motioned to receive and file the July - September 2017 Treasurer's report, seconded by Rydman. All yes, motion carried. Brock motioned, seconded by Rydman, to pay the September 2017 credit card bill in the amount of \$2,315.10. All yes, motion carried. Review of the general ledger. Library Director stated this July – September report is available to view on the website.

Public Comment: Visitor Linda Stoecker from the Then and Now Dorr Historical Library provided an overview of the over 100 years information available. Collection includes local news on microfilm since 1884, obituary files, Native American census records, family genealogies, military records and much more. Linda extended an invitation to the Library Board to visit. Linda requested the release of building funds designated for the Then and Now Library into an investment account versus the bank account. No decision reached, referred to next board meeting.

Director's Report: Schafer provided a report of information about library programming and events during the preceding month and upcoming events. She also provided reports on meetings attended by the Director, grant applications, building issues, and ongoing library functioning.

- November/December Newsletter available soon.
- Primetime sessions 4,5,6. Pushing the limits scheduling for November and December
- Grant funded programs are being offered.
- Exploring new advertising venues to include Instagram and Snapchat vs Facebook
- Slight decline in book, AV and magazine borrows in September.

Township Board Meeting: The next meeting is October 26, 2017. Rydman will attend this meeting with Elyshia. Vote and Rylie attended the previous meeting and provided a 3-minute summary of current events and programming.

Committee Reports: None.

OLD BUSINESS:

1. Air Conditioning Update: Township board did not discuss at their last meeting.
2. United Way – not enough response for library volunteers. Perhaps an advertised Community Volunteer Day at the library.

NEW BUSINESS:

1. Audit Results: Review of library financial audit and corrective action plan that reflects changes in the future budget. Elyshia will discuss with township treasurer and correct. Brock voted to approve audit, seconded by McMillen. All yes, motioned carried.

Adjournment: Rydman motioned, Brock seconded to adjourn at 8:20 pm. All yes. Motion carried.

Next regular meeting: November 13, 2017 at 7:00 p.m. at the library.

Submitted by Sara Rydman.